Framework of ABE Program Operations **Program Environment** Community/business needs **Program Environment** Target population characteristics Institutional base, size, location Local service delivery system Non-fiscal resources Staffing Fiscal resources **Program Recruitment and Intake Program Effects Program Management Program Exposure** Total hours Short-term (3-12 months; 50+ hrs.) Outreach and coordination Monitor fiscal/non-fiscal resources Learning gains - Recruit learners, tutors Duration - Personal growth Recruit and manage staff - Collaborate with other services - Academic progress Location Provide instructional leadership Intake/Diagnosis Long-term (>1 year post) - Assess learner skills using multiple instruments Learning gains Represent program with board, - Discuss learner needs/goals - Employment changes advisory committee, institutional **Support Services** - Further education/training hierarchy - Secondary credential (GED, HSE) Refer to/provide child care, - Improvement in family/community transportation, counseling. health services **Assessment and Instruction Program Improvement** Placement into instruction (multi-level, individualized) - Conduct further assessment Provide staff development - Set expectations, goals, and timeline for learner **Advancing Learners** Monitor learner progress to Next Stage Content of instruction Counsel re. other options Assess staff needs - Use of skill-based (e.g., reading components, and functional context approaches) Review instructional methods, Identify resources - Extent of curriculum structure materials, and resources - Use of commercially published and teacher developed Provide transitional materials services Instructional Methods - Deliver lesson in stages - Engage all learners in class - Use multiple modes of instruction, including technology - Monitor group and individual learning activities - Provide opportunities for cooperative learning - Teach multiple subjects simultaneously - Provide continuous feedback - Encourage extended learning at home, work - Motivate and reward learners - Conduct pre-post assessments - Use assessment results to organize instruction Learner Assessment - Assess using standardized instruments - Document learner progress with additional information **Abt Associate Judy Alamprese**